



Supplemental Offer and Acceptance Program[®] (SOAP[®]): View & Respond to Offers

Main Residency Match



Users:

- Fully Unmatched or Partially Matched Applicants

The screenshot shows the SOAP Offers page in the The Match system. The page header includes the logo and navigation links for Home, Options, ROL, SOAP, and the user name Michelle Young. The main content area displays the following information:

Applicant Type: Senior in a U.S. Allopathic Medical School	Match Year: 2017
Username: myoung123	Applicant Status: CERTIFIED
NRMP ID: N0481118	Fee Status: Paid
AAMC ID: 33224789	Verification Status: Verified
USMLE ID: 5-555-555-5	SOAP Status: SOAP ELIGIBLE

A red banner below the table states: "All offers have been generated for the current round. These offers will expire at 2:00 PM March 15, 2017 EDT. The next round of offers will be sent at 3:00 PM March 15, 2017 EDT."

The page lists the following offer categories:

- Accepted Offers (0)
- Pending Offers (2)
- Rejected Offers (0)
- Expired Offers (0)

The Pending Offers section shows two offers:

West Tennessee Univ-TN - Family Med/Jackson	View Offer
Henrico Univ Hlth Sys-VA - Pediatrics	View Offer

Note: This SOAP: View & Respond to Offers guide explains how to complete this task using a desktop. The menu options are the same whether using a mobile device or desktop.

Applicants may receive offers in the Supplemental Offer and Acceptance Program (SOAP) through the NRMP's Registration, Ranking, and Results® (R3®) system. Offers are issued in order of a program's preference list and according to the number of unfilled positions remaining in the program. Applicants do not create preference lists during SOAP. Instead, applicants express their preferences by applying to programs using ERAS®.

There are three SOAP Offer Rounds. Each lasts 2 hours:

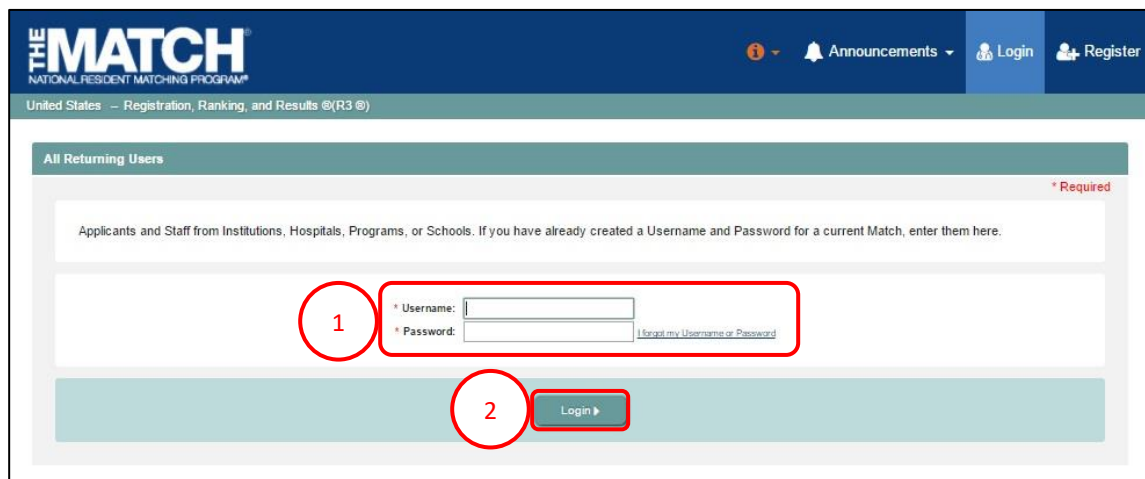
- Wednesday: 12:00 PM ET and 3:00 PM ET
- Thursday: 9:00 AM ET

In each Offer Round, applicants have two hours to accept or reject offers in the R3 system. Offers not accepted or rejected expire automatically.

NOTE: The steps explained in this guide are the same for each Round.

Login:

1. Enter the **Username** and **Password** you created for accessing the R3 system.
2. Click **Login**.



The screenshot shows the 'All Returning Users' login page. At the top, there is a navigation bar with 'THE MATCH NATIONAL RESIDENT MATCHING PROGRAM' logo, a location indicator 'United States', and links for 'Announcements', 'Login', and 'Register'. Below the navigation bar, the page title is 'All Returning Users'. A red asterisk indicates that the following fields are required. The login form contains two input fields: '* Username:' and '* Password:'. A link 'Forgot my Username or Password' is located to the right of the password field. Below the input fields is a 'Login' button with a right-pointing arrow. Red circles with numbers '1' and '2' are overlaid on the image to highlight the input fields and the login button, respectively.

Match Home Page:

The Match Home page displays.

3. Click **SOAP** → **Offers**.

4. The **SOAP Offers** page displays.

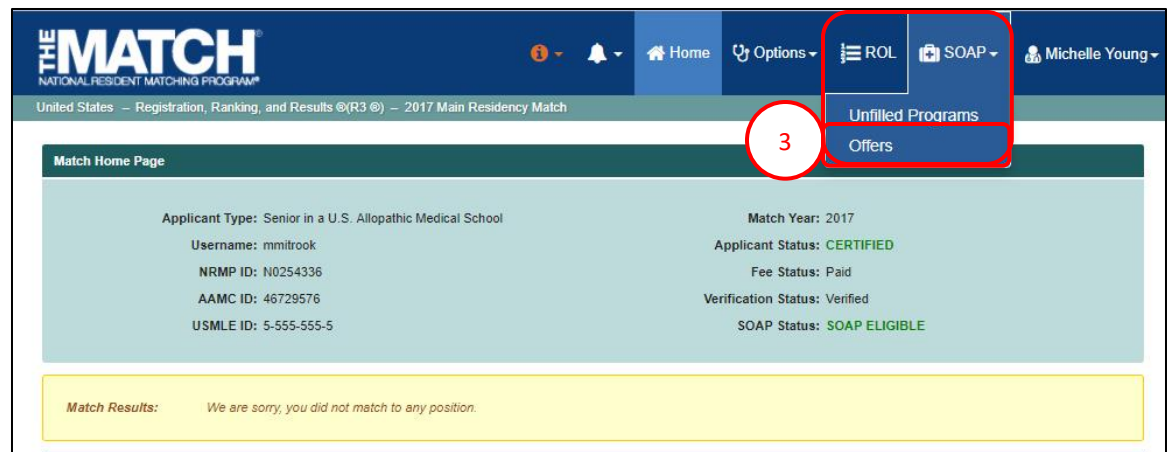
5. **Banner Messages:** Provide details about whether offers have been generated, when offers will expire, and when the next SOAP Offer Round begins. These messages change throughout SOAP Rounds. Note: The example banner message displays details prior to the start of Round 1.

6. **Offer Tabs:** Provide details about the state of an offer. These details will change throughout SOAP Rounds based on applicant offers and decisions.

- a. **Accepted:** provides program details about any accepted offer(s).
- b. **Pending:** provides program details about any current available offer(s) and is where applicants accept or reject offer(s).
- c. **Rejected:** provides program details about any declined offer(s).
- d. **Expired:** provides program details about any expired offer(s).

7. The numbers in the parentheses indicate how many programs are in that offer category.

8. Clicking the down arrow provides program details.



SOAP Offers Page – No Offers:

1. The **banner message** indicates there are no offers and when the next SOAP Offer Round begins.
2. The **Offers** tabs contain no program details as this example applicant has no offers.

The screenshot displays the SOAP Offers page for an applicant. At the top, a dark green header reads "SOAP Offers". Below this, a light blue box contains applicant information: "Applicant Type: Senior in a U.S. Allopathic Medical School", "Match Year: 2017", "Username: isekibo", "Applicant Status: CERTIFIED", "NRMP ID: N0478930", "Fee Status: Paid", "AAMC ID: 23424542", "Verification Status: Verified", "USMLE ID: 5-555-555-5", and "SOAP Status: SOAP ELIGIBLE". Below the applicant info is a dark red banner with white text: "All offers have been generated for the current round. You do not have any offers for the current offer round. The next round of offers will be sent at 3:00 PM March 15, 2017 EDT." A red circle with the number "1" is placed over the banner. Below the banner are four blue tabs with white text and dropdown arrows: "Accepted Offers (0)", "Pending Offers (0)", "Rejected Offers (0)", and "Expired Offers (0)". A red circle with the number "2" is placed over the "Rejected Offers (0)" tab.

Viewing and Accepting Pending Offers:

1. The **Pending Offers** tab displays the number of offers the applicant received in the Round. Click the down arrow on the **Pending Offers** tab to view the offer(s).
2. Click **View Offer**.
3. The **Offer Details** page displays. Select a response:
 - a. **Reject Offer**
 - b. **Accept Offer**
 - c. **Return to the View Offers** page.

All offers have been generated for the current round.
These offers will expire at 2:00 PM March 15, 2017 EDT.
The next round of offers will be sent at 3:00 PM March 15, 2017 EDT.

Accepted Offers (0) ▾

Pending Offers (2) 1 ▾

West Tennessee Univ-TN - Family Med/Jackson

Program Code: 2066120C2
ACGME Code: 1209966331 [View Offer](#)

Henrico Univ Hlth Sys-VA - Pediatrics

Program Code: 1743320C0
ACGME Code: 3205121241 2 [View Offer](#)

Rejected Offers (0) ▾

Expired Offers (0) ▾

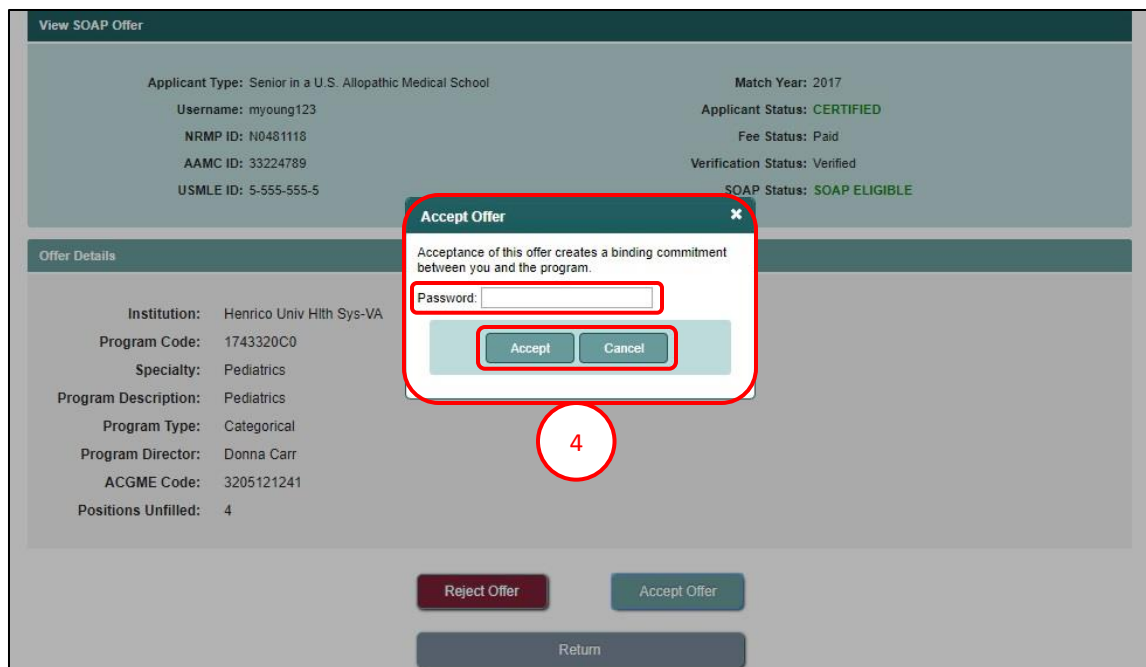
Offer Details

Institution: Henrico Univ Hlth Sys-VA
Program Code: 1743320C0
Specialty: Pediatrics
Program Description: Pediatrics
Program Type: Categorical
Program Director: Donna Carr
ACGME Code: 3205121241
Positions Unfilled: 4

3a [Reject Offer](#) 3b [Accept Offer](#)

3c [Return](#)

4. To accept an offer, click **Accept Offer** and a pop-up displays. If you want to accept the offer, enter your **password** and click **Accept**. By accepting an offer, you enter into a binding commitment with the program to enter training.
 - a. Click **Cancel** to return to the **Offer Details** page.



5. The **Accepted Offers** tab displays the program details.



Applicants who do not have a full course of training may continue in subsequent SOAP Rounds to attempt to secure a complementary position.




Rejected and Expired Offers:

1. For applicants who accept an offer in a SOAP Round, the R3 system automatically **rejects** any concurrent year offer and lists program details in the **Rejected Offers** tab.

The screenshot shows the user profile for Michelle Young, Match Year 2017. The applicant status is CERTIFIED, and the SOAP status is SOAP ELIGIBLE. The interface displays five tabs: Accepted Offers (1), Pending Offers (0), Rejected Offers (1), and Expired Offers (0). The 'Rejected Offers (1)' tab is selected and circled in red with a red circle containing the number '1'. Below this tab, a single offer is listed: West Tennessee Univ-TN - Family Med/Jackson. The offer details include Program Code: 2066120C2 and ACGME Code: 1209966331. A 'View Offer' button is visible next to the offer details.

2. Offers that are not accepted or rejected during the two-hour SOAP Round are listed in the **Expired Offers** tab.

 An offer that is rejected or expires will not be extended to the applicant again in future SOAP Rounds.

NOTE: For all subsequent Rounds, follow the above steps to respond to offers.

The screenshot shows the same user profile as above. The interface displays five tabs: Accepted Offers (1), Pending Offers (0), Rejected Offers (0), and Expired Offers (1). The 'Expired Offers (1)' tab is selected and circled in red with a red circle containing the number '2'. Below this tab, a single offer is listed: DC Univ Hospital - Surgery-Preliminary. The offer details include Program Code: 1801440P0 and ACGME Code: 4400000000. A 'View Offer' button is visible next to the offer details.

The final Offer Round concludes at 11 AM ET Thursday. At that time, if you still have not secured a position, you can contact programs with unfilled positions directly. The final **List of Unfilled Programs** is available in the R3 system at 12 PM ET and includes programs that did not participate in SOAP.